

# BOCC CONTRACT APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM3815-A1

## SECTION 1 - GENERAL INFORMATION

Requesting Department: Public Works/ Road Dept Contact Person: Noami Davis/ David Hearn  
Telephone: (904) 530-6123 Email: Ndavis@nassaucountyfl.com/ Dhearn@nassaucountyfl.com

## SECTION 2 - VENDOR INFORMATION

Name: Jax Utilities Management, Inc  
Address: 5465 Verna Blvd  
City: Jacksonville State: FL Zip Code: 32205  
Vendor's Administrator Name: Anne-Marie James Title: Administrator  
Telephone: (904) 855-0111 Email: amjames@jaxum.com

## SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: Charles D Freshwater Title: President  
Authorized Signatory Email: amjames@jaxum.com  
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

## SECTION 4 - CONTRACT INFORMATION

Contract Name: Storm Drain Installation, Repair, and Replacement Services  
Short Description of Product(s)/Service(s) Being Requested: As needed services for storm drains and culverts installation, repair and replacement

### (GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)

Procured Method: ☐ Quotes ☒ ITB ☐ RFP ☐ RFQ ☐ Piggyback ☐ Exemption ☐ Sole Source ☐ Single Source  
☐ Other: \_\_\_\_\_  
Amount of Initial Contract Term: \$2,500,000.00  
Amount of Renewal Options (if applicable): Year 1: \$ 500,000.00 Year 2: \$ 500,000.00  
Year 3: \_\_\_\_\_ Year 4: \_\_\_\_\_  
Total Amount of Contract (Initial Term + Renewal Options): \$3,500,000.00 (Estimate if necessary)  
Account Number: 03404541-534000, 03404541-546510, 03404541-546000 DBCHP  
Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other: \_\_\_\_\_  
County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager  
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

## SECTION 5 - INSURANCE

Insurance Category: ☐ Category L ☐ Category M ☒ Category H ☐ Other: \_\_\_\_\_  
Risk Manager Initials: MDP

## SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3815 Amendment No: A1  
Type of Amendment: ☐ Renewal ☐ Time Extension with Increase ☐ Time Only Extension ☐ Additional Scope  
☐ Supplemental Agreement ☒ Other: Exhibit "B" Pricsheet  
Contract Amount with Previous Amendments: \$ 3,500,000.00 Amount of this Amendment: \$ 0.00  
New Contract Amount including this Amendment: \$ 3,500,000.00  
Account Code Change From: \_\_\_\_\_ To: \_\_\_\_\_  
County Authorized Signatory: ☐ BOCC Chairman ☒ County Manager  
(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

Doug Podiak 4/21/2025 Sanasa Belmont 4/22/2025  
Department Head/Contract Manager Date Procurement Date  
Chris Lacambra 4/22/2025 Denise C. May, Esq., BCS 4/28/2025  
Office of Mgmt. & Budget Date County Attorney Date

## COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 4/28/2025  
County Manager Date

**CM3815-A1**

**FIRST AMENDMENT TO CONTRACT FOR STORM DRAIN INSTALLATION,  
REPAIR, AND REPLACEMENT SERVICES**

**THIS FIRST AMENDMENT TO THE CONTRACT FOR STORM DRAIN INSTALLATION, REPAIR, AND REPLACEMENT SERVICES** (hereinafter “Amendment”) is made by and between the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida (hereinafter the “County”), and **JAX UTILITIES MANAGEMENT, INC.**, a business having its primary business location at **5465 VERA BLVD, JACKSONVILLE, FL 32205** (hereinafter the “Vendor”).

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into a Contract for storm drain installation, repair, and replacement services dated January 13, 2025 (hereinafter “Contract”); and

**WHEREAS**, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Section 2.1 of the Contract is hereby amended to supplement Exhibit “B” in order to reflect additional line items, a copy of the supplemental Exhibit “B” is attached hereto.

**SECTION 2.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

**CM3815-A1**

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

Signature:  \_\_\_\_\_

Print Name: Taco E. Pope AICP-ICMA-CM

Title: County Manager

Date: 4/28/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

Denise C. May, Esq., BCS  
**DENISE C. MAY, County Attorney**

**Jax Utilities Management, Inc**

Signature Charles D Freshwater

By: Charles D Freshwater

Title: President

Date: 4/22/2025



Exhibit "B"

Jax Utilities Management, Inc.

5465 Verna Boulevard  
Jacksonville, FL 32205

Estimate

Date	Estimate #
3/4/2025	070958

Name / Address
Nassau County BOCC 96135 Nassau Place Yulee, FL 32097

				Project
				Estimates
Description	Qty	U/M	Cost	Total
Additional Line Items				
Site Preparation 0' to 5' Depth	1	SF	23.14	23.14
Site Preparation >5' to 10' Depth	1	SF	18.10	18.10
Collar Type 1 Repair 15" - 18"	1	EA	1,340.06	1,340.06
Collar Type 1 Repair 21" - 30"	1	EA	1,465.66	1,465.66
Collar Type 1 Repair 36"-42"	1	EA	1,687.79	1,687.79
Cementitious Water-Stop / Waterproofing	1	SF	17.88	17.88
Collar Type 5 Repair 36" - 42"	1	EA	2,580.47	2,580.47
Collar Type 5 Repair 48" - 54"	1	EA	2,866.96	2,866.96
Collar Type 5 Repair 60"-72"	1	EA	3,458.62	3,458.62
Chemical Grout Injection - LF Repair	1	LF	104.84	104.84
Chemical Grout Injection - Gallon Repair	1	GL	178.54	178.54
Chris Newton 904-588-3193		Total		\$13,742.06

Customer Signature \_\_\_\_\_



## Certificate Of Completion

Envelope Id: 58FE6A40-DF48-41B0-A091-22D8EC6D0E09

Status: Completed

Subject: Jax Utilities CM3815 Storm Drain & Culvert Services

Source Envelope:

Document Pages: 4

Signatures: 8

Envelope Originator:

Certificate Pages: 6

Initials: 4

Noami Davis

AutoNav: Enabled

ndavis@nassaucountyfl.com

Envelope Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original

Holder: Noami Davis

Location: DocuSign

4/17/2025 2:44:57 PM

ndavis@nassaucountyfl.com

## Signer Events

### Signature

### Timestamp

Becky Diden

bdiden@nassaucountyfl.com

Recycle Coordinator

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 4/17/2025 3:08:04 PM

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Signed: 4/21/2025 10:53:38 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Doug Podiak

dpodiak@nassaucountyfl.com

Facilities Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 4/21/2025 10:53:41 AM

Viewed: 4/21/2025 11:35:56 AM

Signed: 4/21/2025 11:39:06 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

Sent: 4/21/2025 11:39:09 AM

Viewed: 4/22/2025 9:15:54 AM

Signed: 4/22/2025 9:16:28 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Michelle Proctor

mproctor@nassaucountyfl.com

Risk Manager

Security Level: Email, Account Authentication  
(None)


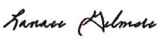
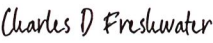



Signature Adoption: Pre-selected Style  
Using IP Address: 50.238.237.26

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Signed: 4/22/2025 9:20:34 AM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Signer Events	Signature	Timestamp
chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/22/2025 9:20:37 AM Viewed: 4/22/2025 9:56:36 AM Signed: 4/22/2025 9:57:08 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/22/2025 9:57:11 AM Viewed: 4/22/2025 10:33:29 AM Signed: 4/22/2025 10:33:40 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Charles D Freshwater amjames@jaxum.com Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.196.114.9	Sent: 4/22/2025 10:33:43 AM Viewed: 4/22/2025 4:38:44 PM Signed: 4/22/2025 4:39:10 PM
<b>Electronic Record and Signature Disclosure:</b> Accepted: 2/5/2025 11:17:03 AM ID: 7afac13e-1b95-4da4-b1cc-80084ab11b3e		
Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/22/2025 4:39:14 PM Resent: 4/25/2025 11:00:04 AM Viewed: 4/28/2025 8:53:24 AM Signed: 4/28/2025 8:53:34 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	Sent: 4/28/2025 8:53:37 AM Viewed: 4/28/2025 10:09:54 AM Signed: 4/28/2025 10:10:27 AM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)	  Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26	Sent: 4/28/2025 10:10:30 AM Viewed: 4/28/2025 3:49:33 PM Signed: 4/28/2025 3:49:53 PM
<b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp



Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Services boccclerkservices@nassauclerk.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/28/2025 3:49:57 PM Viewed: 4/28/2025 4:02:36 PM
Procurement Department procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 4/28/2025 3:49:58 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/17/2025 3:08:04 PM
Certified Delivered	Security Checked	4/28/2025 3:49:33 PM
Signing Complete	Security Checked	4/28/2025 3:49:53 PM
Completed	Security Checked	4/28/2025 3:49:58 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

Electronic Record and Signature Disclosure created on: 1/26/2021 7:14:58 AM  
Parties agreed to: Charles D Freshwater

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### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

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**How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

**To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

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To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

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- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.